

Government of Rajasthan

**FACTORIES AND BOILERS INSPECTION DEPARTMENT**

Office of The Chief Inspector Of Factories And Boilers, C-6, Jhalana Institutional Area,  
Jaipur, Rajasthan-302004

No. 912-935/CIFB/15

Date: 14-08-15


Dy. Chief Inspector/ Senior Inspector/ Inspector  
Factories & Boilers

SUB: Inspection guideline/Checklist for payment of Wages Act, 1936

As you know that the Payment of Wages Act, 1936 is an important Act. Inspections of factories under Payment of Wages Act, 1936 is carried out along with the inspection of under Factories Act, 1948. To include compliance of important provision, you are directed to refer the following guideline/checklist during inspection-

**Guideline/checklist for inspection under Payment of Wages Act, 1936**

Sr. No.	Check-point	Remarks
1.	Name of the factory	
2.	Registration No. of factory	
3.	Address of the factory	
4.	No. of workers	Female Male
5.	Whether payment is being made to workers for their working days before 7 <sup>th</sup> /10 <sup>th</sup> day as per rules.	Yes/No
6.	Payment Register is maintained.	Yes/No
7.	Payment register is verified by the Manager/Occupier	Yes/No
8.	Payment dates has been displayed on notice board along with name of inspector	Yes/No
9.	Returns are being filled	Yes/No
10.	Is their any complaint of non-payment of wages by trade union/worker?	Yes/No
11.	Other	

  
( Mukesh Jain )

Chief Inspector of Factories & Boilers  
Rajasthan, Jaipur